

## ONLINE PAYMENT (PAYGATE) TERMS AND CONDITIONS:

1. SCHEDULE	
1.1	The Organisation <b>HATFIELD STUDIOS (PTY) LTD</b>
1.2	Registration number <b>2017/539345/07</b>
1.3	VAT registration number <b>4520289184</b>
1.4	Physical address <b>1083 PROSPECT STREET, HATFIELD, 0083</b>
1.5	Email address <a href="mailto:accounts@feenstragroup.co.za">accounts@feenstragroup.co.za</a>
1.6	Website address <a href="http://www.hatfieldstudios.co.za">www.hatfieldstudios.co.za</a>

## 2. DETAILED DESCRIPTION OF GOOD AND/OR SERVICES

Hatfield Studios provides student accommodation and services to students within the accommodation.

## 3. DELIVERY POLICY

Subject to availability and receipt of payment, requests will be processed with 2 business days and approval/confirmation will be provided by means of room number.

## 4. RETURN AND REFUNDS POLICY

The provision of goods and services by Hatfield Studios is subject to availability. In cases of unavailability, Hatfield Studios will refund the client in full within 30 days. Cancellation of orders by the client will attract a 5 % administration fee.

## 5. CUSTOMER PRIVACY POLICY

Hatfield Studios shall take all reasonable steps to protect the personal information of users. For the purpose of this clause, "personal information" shall be defined as detailed in the Promotion of Access to Information Act 2 of 2000 (PAIA).

The PAIA may be downloaded from: [http://www.polity.org.za/attachment.php?aa\\_id=3569](http://www.polity.org.za/attachment.php?aa_id=3569)

## 6. PAYMENT OPTIONS ACCEPTED:

Payment may be made via Visa and MasterCard.

## 7. CARD ACQUIRING AND SECURITY

Card transactions will be acquired for Hatfield Studios via PayGate (Pty) Ltd who are the approved payment gateway for all South African Acquiring Banks. PayGate uses the strictest form of encryption, namely Secure Socket Layer 3 (SSL3) and no Card details are stored on the website. Users may go to [www.paygate.co.za](http://www.paygate.co.za) to view their security certificate and security policy.

8. CUSTOMER DETAILS SEPARATE FROM CARD DETAILS:

Customer details will be stored by Hatfield Studios separately from card details which are entered by the client on PayGate's secure site. For more detail on PayGate refer to [www.paygate.co.za](http://www.paygate.co.za).

9. MERCHANT OUTLET COUNTRY AND TRANSACTION CURRENCY

The merchant outlet country at the time of presenting payment options to the cardholder is South Africa. Transaction currency is South African Rand (ZAR).

10. RESPONSIBILITY

Hatfield Studios takes responsibility for all aspects relating to the transaction including sale of goods and services sold on this website, customer service and support, dispute resolution and delivery of goods.

11. COUNTRY OF DOMICILE

This website is governed by the laws of South Africa and Hatfield Studios chooses as its domicilium citandi et executandi for all purposes under this agreement, whether in respect of court process, notice, or other documents or communication of whatsoever nature.

Address: **1083 Prospect Street, Hatfield, 0083**

12. VARIATION:

Hatfield Studios may, in its sole discretion, change this agreement or any part thereof at any time without notice.

13. COMPANY INFORMATION:

The Hatfield Studios website is run by Varsity Stay (Pty) Ltd based in South Africa trading as Hatfield Studios and with registration number 2005/015353/07, by the Property Manager.

14. CONTACT INFORMATION:

Company Physical Address: 1083 Prospect Street, Hatfield, Pretoria, SA

Email: [info@hatfieldstudios.co.za](mailto:info@hatfieldstudios.co.za)

Telephone: **087 365 3123**